

**HSACCC Southern Area Meeting Minutes
Ventura Community College
10/19/07**

Standing Members

Position	Name	Present	College	Name	Present
President	Sharon Manakas	x	Cerritos College	Yvonne Olive	x
President-Elect	Diane Glaser	X	Cerritos College	Lori Donohue	x
Treasurer	Alfred Forest	x	Miramar College	Lezlie Allen	x
Recording Secretary	Elizabeth Benne	x	Santa Monica Coll	Gloria Lopez	x
Area Rep. 6-10	Renee Kimberling	x	Santa Monica Coll	Fauzia Hassanjian	x
Past President	Jo Buczko	x	Mira Costa College	Marge Reyzer	x
			Bakersfield College	Debra Strong	x
College			West Valley College	Becky Perelli	x
Santa Barbara City	Patty Schuster	x	College of the Cany.	Bev Kemmerling	x
Santa Barbara City	Susan Broderick	x	Mt. SAC College	Sandy Samples	x
Cuesta College	Vicki Sanzak	x	Citrus College	Shauna Bigby	x
Ventura College	Elaine Tennen	x	Glendale College	Mary Mirch	x
Orange Coast College	Rob Bachmann	x	Irvine Valley Coll	Chris Hogstedt	x
Fullerton College	Kris Kiger	x	Imperial Valley Coll	Susana Puig	x
Cypress	Mary Lou Giska	x	Chaffey College	Kay Willison-Peek	x
Long Beach City	Joanne Tyler	x	Oxnard College	Mary Jones	x
RCC- Moreno Valley	Sue Tarcon	x	RCC-Riverside	Claile Garibay	x

Agenda Item	Discussion/Explanation	Actions
1. Welcome	Call to order at 9:10 am by President Sharon Manakas	
2. Goals 07-08	Reviewed goals from the E-Board retreat last May. Need to firm up research and legislative committees	Alert members to watch for "E-Board Queries" on the list serve and encouraged to open and respond in a timely manner.

<p>3. Legislative and Research Committee</p>	<p>The Legislative committee provides leadership in legislative matters and reports to the E-Board. They will peruse, preview, give us guidance on pending legislation and advise as to what we need to be on top of. Beginning in the spring, Mary Lou Giska has agreed to co-chair the committee, we need another chair. Mary Mirch spoke to the importance of the legislative committee. We need to know what the laws say and what they mean. Susan Quinn and Becky Perelli have agreed to be co-chairs of the Research Committee. Becky is here today and is requesting input on two separate surveys.</p>	<p>Volunteer sign-up passed around for both committees.</p> <p>Survey updating AB 982 at individual campuses circulated to record any changes. Another survey on mental health services also circulated.</p>
<p>4. Updates: a. NCHA</p>	<p>a. NCHA, 13 colleges that participated in the spring. Have summary but no information on how to disseminate. North felt strongly that the first folks to hear about it should be our members. Even if your college did not participate, the data is relevant. Sally Bratton and Sang will be presenting the data at our conference. Before we received the data there were several groups asking for that data. The 13 colleges are not identified in the summary. ACHA did not have dissemination guidelines and they post to their web site 9 months after the fact. Beth Hoffman sent a message asking for a volunteer from a college that participated in the</p>	<p>Rob Bachmann and Mary Lou Giska volunteered to help Beth Hoffman. Sharon recommended contact with Sally Bratton</p>

<p>e. Student Services Director's Conference</p>	<p>Oversight and Accountability Commission. See her handout for details on the Mental Health Initiative.</p> <p>e. There will be a student services director's conference April 9, 10, 11, 2008; probably in L.A. It would be a good time to educate others on Health Services.</p>	<p>No action</p>
<p>5. Treasury Report – Alfred Forrest</p>	<p>See attached report. First term as treasurer. 66 members, 51 reg, 11 associate, 4 emeritus. On track to match membership numbers from last year. Bond maturing, E-Board approved moving part to checking account. Last audit shows about 25, 000 in cash. Tax status, we have to stay under 25,000 in income to maintain tax exempt status. He is awaiting final report from accountant. IRS wants report since they haven't received one since 2004. Accountant is looking back to 2005. Should be here in next four weeks. Last pages of treasurer's report is the current membership list as of yesterday, please review your information.</p>	<p>Check membership list and discuss with Albert if there is a problem with your membership.</p>
<p>6. 08-09 E-Board Positions – Diane Glaser</p>	<p>Board positions open for this year. Up for election is president elect, recording secretary, Board rep for areas 6 – 10. Elections to be held at conference in Feb. As president elect, Diane is chair of nominating committee. We need someone on the nominating committee representing</p>	

	<p>areas 6 – 10. President elect is a three year commitment. We also need a conference chair who is appointed by e-board but we are looking for volunteers. See hand-out of job descriptions from by-laws. Board Area rep from 1 – 5 is stepping down but E-board will appoint, will not be up for election this year but will be there next year on the normal cycle for that position. Conference 09: Diane was conference chair last year. Looking for conference chair. Board wants to deal with Westin, they worked with us in Pasadena, this year in Sacramento, consider working with them next year. Looking at a couple of sites in the south. What is easy access, looking at Long Beach Westin or Westin at Horton plaza in San Diego. Think about positions opening up, the nominating committee will be contacting you looking for volunteers.</p>	
7. Other	<p>Conference: Susan Broderick announced the California College Health Nurse Association is holding a one day conference on Saturday November 3rd. Cost is \$75 and includes CEUs. This organization includes health services from CSUs and UCs and CCs. Directory update, Susan sent it out recently, please respond. If you are not on the list serve you need to see Susan after the meeting. Personal information will not be in directory but will be sent out</p>	

	<p>privately by Sharon.</p> <p>Some shifting in Systems office regarding Sarah Tyson and Linda Michalowski because of shifting job responsibilities. They are committed to being at the conference. Mary Mirch encouraged members to contact their representatives when they are up in Sacramento this February. Becky said conference committee is hoping to plan e-board meeting at Chancellor's office conference room.</p> <p>Becky has copy of Board of Governors. You may know someone on that board. Pass around and check it out.</p>	
8. Conference – Debbie Goodman	<p>Conference brochure will be coming out soon. See copy passed around. 15 ceus will be offered. One topic will focus on policy and procedure guidelines that may be added to the New Nurse directory from last year's conference. Dates and location: The Westin Sheraton Grand in Sacramento. Feb 20-23, 2008.</p>	

Adjournment at 11:30. Respectfully submitted: Elizabeth Benne, Recording Secretary