

**HEALTH SERVICE ASSOCIATION - CALIFORNIA COMMUNITY COLLEGES
STATEWIDE CONFERENCE
BUSINESS MEETING
MARCH 2, 2001
SAN DIEGO, CALIFORNIA**

1. The state business meeting was called to order by state President Sandy Samples at 10:50am
2. Introductions and a special "thank you" to both special guests who are attending and participating in our entire conference.
 - Mary Gill, Dean of Enrollment Management, state Chancellor's office.
 - Nan Ottenritter, Coordinator, Bridges to Healthy Communities Grant, AACC office, Washington D.C.

Thank you was also extended to the Region 10 (San Diego) committee that organized this conference so effectively. Judy Harris, chair of the committee introduced each committee member.

3. **It was M/S/C (Smith/James) to accept the 2000 Conference Business Meeting minutes as mailed.**
4. Treasurer's reports were deferred to section meeting as reported earlier.
5. President's Report:
 - a. Sandy Samples reported on member activity with the CSSO Board. She especially wanted to acknowledge John Baker, Mesa College, San Diego and Manuel Orsorio, Cabrillo College for their support of health services need to stabilize funding. Samples also thanked Mary Gill who has recently had health services placed under her management in the Chancellor's Office. Gill announced that a one dollar (\$1) increase in the mandatory health fee has been approved. This is the first increase since 1997 and has been approved because the state is paying more for goods and services. This increase, although welcome is not a result of the funding efforts. Each member should watch for the official letter announcing the approval and:
 - Meet with your President and help move the increase through campus and district channels
 - Meet with Associated Students and student trustees to gain their support
 - b. Please refer to the President's report attached to the minutes for details on the LEA contract that is still stalled at the California Department of Health Services (DHS).

- c. The “Overview of Student Health Services in California Community Colleges 1999-2000” was distributed and reviewed. Members comments and questions should be faxed or e-mailed to: ssamples@ibm.mtsac.edu Members who did not attend conference can request the 25 page report from the same e-mail address.

6. Section Reports:

Northern Section President Sharon Bartels invited region reports:

Region 1- no report

Region 2- Janet Olson reported that the Chlamydia Collaborative in Sacramento is very successful.

Region 3- Susan Quinn reported that Diablo Valley is attempting to start Health services. Santa Rosa is researching Mental Health and Drug and Alcohol use. San Francisco is doing medical research.

Region 4- Reported that the region is working on the media goal for HSA but needs more guidance. The region posed the following questions:

- Who is the target audience?
- Is it instructional or promotional?
- What is the overall goal?
- What is the single most important message?

Discussion on answers to the questions. It was decided that a 10 minute presentation was appropriate. Advantages/Disadvantages of power point slide versus video were reviewed. Video cost is \$2000-\$2500 for 5 min. It was determined that the issue would be taken up again at the President’s retreat In June. Naomi Kitajimi (Foothill) brought the educational materials on 2 step Tuberculin Skin Testing that are available for \$35. Kit is available here at the meeting and includes kardex of information along with programmable disk. Checks should be made to HSA-CCC.

Region 5-is reporting on the Grant Writing Process Goal.

- Request for Proposals
- Goals and Objectives that are measurable
- Timelines and Budget needed

Region 5 also is working on webmaster assignment.

It was M/S/C (Sielicki/Bartels) that development of the webpage and the first year maintenance on the webpage be awarded to Mitchell Davidson of Modesto Community College for a fee of \$2500 (split between sections).

7. Southern Section President, Chris Hogstedt invited region reports:

8.

Region 6: Santa Barbara College prepared a health service promotional video. It is approximately 8 minutes in length. Due to time constraints and a videoplayer glitch, it was determined that members could remain after the meeting to view the video. Southern section will also bring copy to the next meeting in May.

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Region 7- no report

Region 8-Carol Hughes reported that the Foreign Student data project is ongoing. She also reported on the 5 Standardized Evaluation questions that all members were asked to utilize with their patients/students. The data should be reported to section Presidents as soon as possible. The questionnaire was distributed at the meeting and is attached to the minutes. The 5 questions will also be e-mailed in the next few weeks on the listserv. Marilyn Dickson Orange Coast College is a test site for the USC Center for Health Promotion 3-year project for a smoking prevalence study.

Sandy Samples congratulated Marilyn Dickson OF Region 8 on becoming a Fellow in ACHA. A great honor for service.

Region 9-no report

Region 10- Judy Harris reported that this Annual Conference will be in the black. A final report will be forthcoming but it appears that after expenses the meeting will net nearly \$8000.

8. Think Tank Update: Mary Mirch is our representative to the Chancellor's office Student Service Think Tank. It encourages student service representatives to "think outside the box" to resolve issues in student service areas. There have been no meetings this year.
9. Fall 2000 Health Services Survey: Mary Mirch has collated data from the 46 completed surveys but the survey needs to be completed by all 108 schools. The information from the survey is "priceless". If any members here (there should be at least 15 of you) have not completed the survey, we are asking you to please complete it and send it to Mary Mirch (Glendale College). Region Chairs may be asked to assist in this effort to get schools in their region to report.
10. Old Business:
 - a. The laptop computer for use by the State Presidents will allow data to be maintained for future Presidents and has been approved in prior section meetings
 - b. Webmaster: See 6 above for action.
11. New Business:
 - a. The President's retreat will be held in central California in late June. Date, time and location to be determined and e-mailed to participants.
 - b. The California Community College League of California and the Association of Chief Business Officers agreed to evaluate the benefits of a statewide medical insurance program for domestic and international students. A survey was completed by 40 Community Colleges. The survey results are attached.
 - b. There is an opportunity to group purchase the student health education booklets you received in the conference materials. Please notify Sandy Samples (Mt. San Antonio College) if you would like to purchase a supply at an attractive group rate.
12. Important Dates:
 - a. CCHNA-April 7, 2001 Santa Clara University

- b. Southern Section Meeting-May 3 & 4, 2001 Glendale Community College
- c. Northern Section Meeting-April 26 &27, 2001 College of the Sequoias
- d. ACHA-Starts May 29, 2001- see www.ACHA.org
- e. PCCHA-Collaborating with ACHA- see www.uidaho.edu/pccha/
- f. HSA President's retreat-June Location and dates TBA

13. Q & A

- Need to decide re: student grants to attend conference in the future-decision will be deferred to future meeting in the interest of time
- There was a question re: JCAHO accreditation vs. AAAHC accreditation: Several members responded that AAAHC was the appropriate accrediting body for Student Health Services but stressed that it is voluntary and few members have opted for accreditation. Perhaps accreditation questions could also be submitted to the listserv .
- No additional questions

14. The President adjourned the business meeting at 11:45 am

Respectfully submitted,

Lori Brault

Lori Brault, Secretary, Southern Section

HEALTH SERVICES ASSOCIATION-CALIFORNIA COMMUNITY COLLEGES

State Annual Meeting
Friday, March 2, 2001

ATTENDANCE LIST

Please Print Name	Name of College
Allen, Lezlie	San Diego Miramar College
Banders, Lenore	Santa Monica College
Bartholomew, Priscilla	Cuyamaca College
Beckstead, Carol	Santa Monica College
Benne, Elizabeth	Los Angeles Pierce College
Bermejo, Jo Anne	Mt. San Antonio College
Brault, Lori	Fullerton College
Buczko, Jo	Pasadena City College
Chan, Roslyn	Mission College
Conover, Debbie	El Camino College
Cordell, Dorothy	San Diego City College
Cruz, Grace	Southwestern College
Dickson, Marilyn	Orange Coast College
Dontanville, Susan	Butte College
Dufresne-Reyes, Alice	Gavilan College
Egan, Susan	Grossmont College
Gale, Jr., Charles	Cerritos College
Giacona, Judy	Crafton Hills College
Gill, Mary	CCC Chancellor's Office
Goodman, Debbie	Shasta College
Harris, Judy	San Diego Miramar College
Hogstedt, Chris	Irvine Valley College
Hughes, Carol	Goldenwest College
James, Reona	Consumnes River College

Please Print Name	Name of College
Kemmerling, Beverly	College of the Canyons
Kesten, Kathy	De Anza College
Kitajima, Naomi	Foothill College
Loguercio, Jessica	Glendale Community College
Manakas, Sharon	Moorpark College
Mayfield, Sue	Palomar College
McNeely, Maureen	Glendale Community College
Metts, Cathy	Grossmont College
Mirch, Mary	Glendale Community College
Monsalud, Maria	Palomar College
Netzley, Connie	MiraCosta College
Olsen, Janet	American River College
Orpelli, Crescent	Glendale Community College
Ottenritter, Nan	American Association of CC
Paa, Arline	MiraCosta College
Perelli, Becky	West Valley College
Phoenix, Sandra	Cuyamaca College
Pray, Beverly	Citrus College
Quinn, Susan	Santa Rosa Junior College
Samples, Sandy	Mt. San Antonio College
Shaffer, Linda	MiraCosta College
Simila, Tina	Moorpark College
Smith, Anza	Rio Hondo College
Sprague, Jennifer	Chaffey College
Strong, Debra	Bakersfield College
Tarcon, Susan	Crafton Hills College
Tennen, Elaine	Ventura College
Veliz, Carmita	Glendale Community College
Warco, Arlene	Santa Ana College

Please Print Name	Name of College
Webb, Pam	Palomar College
Wharton, Karen	Glendale Community College