

## HSACCC STATE CONFERENCE BUSINESS MEETING MINUTES

The Mission Inn

Riverside, CA

March 3, 2005

- I. Meeting called to order by State President Lori Brault at 1:35 pm. The following were present:
- |                      |                             |
|----------------------|-----------------------------|
| Sharon Manakas       | Moorpark College            |
| Beth Benne           | L.A. Pierce College         |
| Patricia Smith       | Riverside College           |
| Mary Mirch           | Glendale College            |
| Patricia Jackson     | Reedley College             |
| Linda Albright       | Fresno City College         |
| Jennifer Brennan     | Fresno City College         |
| Beth Hoffman         | Santiago Canyon College     |
| Christine Hogstedt   | Irvine Valley College       |
| Janet Olson          | American River College      |
| Dorothy Cordell      | San Diego City College      |
| Mary Jones           | Oxnard College              |
| M. Jayne Conway      | Palomar College             |
| Judy Giacona         | Crafton Hills College       |
| Sue Tarcon           | Crafton Hills College       |
| Sandra Phoenix       | Cuyamaca College            |
| Sandy Samples        | Mt. San Antonio College     |
| Debbie Conover       | El Camino College           |
| Anza K. Smith        | Rio Hondo College (Retired) |
| Alfred E. Forrest    | Rio Hondo College           |
| Kay Willison         | Chaffey College             |
| Debra B. Strong      | Bakersfield College         |
| Gloria M. Lopez      | Santa Monica College        |
| Eva Redhead          | Santa Monica College        |
| Becky Perelli        | West Valley College         |
| Sharon Bartels       | College of San Mateo        |
| Alice Dufresne Reyes | Gavilan College             |
| Rosalyn Chan         | Mission College             |
| Angie Hill           | Solano Community College    |
| Merrilyn Brady       | College of the Sequoias     |
| Cheryl Ferris        | Evergreen Valley College    |
| Naomi Kitajima       | Foothill College            |
| Jo Buczko            | Pasadena City College       |
| Lori Brault          | Fullerton College           |
| Hilda Sielicki       | Modesto Jr. College         |
- II. Minutes from State meeting on March 12, 2004 at Asilomar. **MSC (B. Perelli/M. Mirch) to approve minutes as corrected. All ayes.**
- III. Reports:

- A. Web: Naomi Kitajima; thank you for the pictures, keep them coming. Legislation update should be on the web today.
- B. Treasurer's Report:
  - 1. Bev Kemmerling, Southern Section Treasurer: CD matures 5/2/05, we have a recommendation from the Executive Committee that we roll it over at the best possible rate, **MSC (M. Mirch/J. Conway) to roll over CD that matures on 5/2/05 at the best possible rate available. All ayes from southern section.** See attachment "A" for complete treasurer's report. **MSC (C. Hogstedt/M. Mirch) to accept southern section treasurer's report. All ayes.**
  - 2. Angie Hill, Northern Section Treasurer: See attachment "B". **MSC (L. Albright / J. Olson) to accept northern section treasurer's report. All ayes.**
- C. Membership Report: 29 regular members in the north with 4 associates and 35 regular members and 8 associates in the south. (Updated 4/4/05)

#### IV. Old Business:

##### A. Legislative Committee and AB 982: Mary Gill

- 1. Advocacy Strategy: We have been looking for resources for SHCs for 10 years. This year we knew the backfill would fail since there was no money coming from the state. Kate Hartzell spoke with Assemblyman Laird in the Cabrillo district; he chairs the assembly budget committee and is well respected. Laird understands the issues and agreed to sponsor the bill. The bill itself is rather politically incorrect. At this point we are awaiting the first of several hearings on the bill up in Sacramento. The first hearing should be in four to five weeks and will be before the assembly higher education committee. We need letters of support to go to the members of this committee. EOPS has written Laird in support, as well as the CSSOs. We have also gotten several groups, historically opposed to all fees, to agree to NOT oppose this bill. These groups are SCEA, FACCC and CALSAC. We should have all received the political packet that went out over the distribution list. There will be amendments to the package as they develop. For example, an amendment will go out that states Student Health supports student success. MOE funds are a local issue and will not be added to this bill. The Academic Senate has informally suggested that we put a "sunset" on this bill. We will not do this because we do not want to have to do this again when the "sunset" arrives. This is not the wrong thing to do; it is a huge outreach to the student population, increasing their awareness of health services. The modest sum involved is important for a critical service worth much more than \$13. We cannot be flippant about the cost of the health fee. Don't replace the packets of information you've already received and copied, just start using the updated information as it arrives. Regardless of what the handouts suggest for advocacy, you need to do what your district approves for advocacy work. You must work within the system you work for. Do not go against your District's rules. If possible, you need to get letters from Board of Trustees, CSSOs, CEOs, and write them yourself if your district approves. The top priority is student letters. We need to be appropriate in this effort, you don't spend state funds, be careful you do not become a lobbyist on campus. See web site addresses on handouts for a place to make hits of support on this bill. Don't use health center computers. Letters faxed or sent to the members are also needed. Everyone is welcome to come to the hearing. There will be four or five folks with Laird who will speak at the hearings. We will need a board member, students, etc. Refer to the handout "Advocating for AB 982" for specifics. There is a sample letter on the opposite

- side (Attachments C and D) Assemblyman Laird needs to know any other sources of support that the health centers have been receiving over the past five years. Please complete the handout titled "Information Requested by Assembly member Laird" and fax to Mary Gill by March 7<sup>th</sup>. We may be doing a north/south financial aid workshop so we are all familiar with the financial aid process. Mary Gill is more than willing to conduct these workshops since her background is in financial aid. Quote by Somerset Maugham, "If you refuse to accept anything but the very best, that is often what you will get". We are aiming for fully functioning modest level health centers in every campus. When you believe in something, that is when it begins to happen.
2. Lori says for every letter written; make three copies, to the intended, the state chancellor and Assemblyman Laird.
  3. Urgency Clause: that is when a bill becomes law 30 days after it is signed, otherwise it will go into effect on January 1 of the next year. Many of you cannot get this going by the fall even if we got an urgency bill, so what we really want to work on is implementation by spring 2006. There is a time where we may ask Laird to add an urgency clause, only if it looks like unanimous support in the senate.
  4. Acknowledgement of Legislative Committee, Mary Gill, Sharon Bartels, Sandy Samples, Jo Buczko, Beth Hoffman, Sharon Manakas, Mary Mirch, Lori Brault, and honorary member Kate Hartzell.

B. Reorganization Plans:

1. Northern Audit: Becky Perelli: Audit will be completed by May 1, 2005 per written contract with auditor.
2. By-Laws: Chris Hogstedt. The by-laws committee of Chris, Beth Hoffman and Jan Olson met with the Executive Board yesterday for revisions. The revisions will be made and you will receive them via e-mail for the first reading of the by-laws. You will need to read them and return any corrections anywhere that you see within 30 days. We will have our final reading and vote probably via e-mail as well. Once the by-laws are passed we will have a new organizational structure but until that happens we will be working under the old by-laws.
3. Next Steps: We will have the first read; will go out for second read and final vote. We will need a 2/3 vote of membership to agree with the change. At that point we become an amalgamated organization.

V. New Business:

- A. Annual Executive Retreat: Becky Perelli; we hope to have it Monday and Tuesday May 23<sup>rd</sup> and 24<sup>th</sup>. We are awaiting venue approval. It is a week to ten days earlier due to schedule conflicts.
- B. Research Committee: Becky Perelli; the first meeting is scheduled tomorrow from 12 to 1 pm during lunch.
- C. Other: The "I" Journal, edited by Sharon Donoff, is devoted to health services this month. Please check out articles by Merrilyn Dickson, Alice Created Health Access; Bev Kemmerling, with her dietician about nutrition education programming for students; Elaine Tennen with her nurse practitioner article on partnership with athletics; Kate Hartzell's article on the history of funding of health services and how we got to where we are today; Lori Brault doing "Who are We", including types of services, a slide show and verbiage. One other article by Patti Smith

was accepted but had to be withdrawn because it was accepted by the ACHA Journal. It addresses health risk behaviors of community college students.

VI. President and Region Reports:

A. President's report. See the goals (Attachment E) from last summer's retreat. They were all completed or are in the process of completion. Please accept these goals as her president's report.

B. Region Reports:

- a. Region 2: New active college, Yuba College has a new coordinator, classified position.
- b. Region 4: De Anza College is looking for a coordinator, classified position. Plan to meet on April 14<sup>th</sup>.
- c. Region 6: Met in the fall, discussed student learning outcomes. Plan to meet this month.
- d. Region 7: Met with Region 7 CSSO's. Received a great deal of support. Larry Serraut at Glendale has been active in our issues. He went out on the list serve and got the CBOs on board. Mona Fields from Board of Trustees at LACCD asked L.A. vice chancellor Rocky Young about the bill and it was addressed at the next cabinet meeting with the presidents of the L.A. colleges. The L.A. Board of Trustees is rumored to have voted on a resolution February 23<sup>rd</sup> that supports the bill.

VII. We will adjourn into section meetings to work on the by-laws. There is no quorum in the north but there is one in the south. We need to elect a slate of officers to duties that will be temporary, providing the new by-laws are approved followed by the reorganization. There will be no obligation of the temporary officers to move forward into a state position. If the south has a ballot they can vote on it since there is a quorum. If the north has a ballot they will need to vote but send out the ballot to the members who couldn't attend since they do not have a quorum. **MSC (M. Mirch / C. Hogstedt) to adjourn the state meeting at 2:50 pm. All ayes.**

Respectfully submitted  
Elizabeth Benne  
Southern Section Secretary

Attachment A

Attachment B

revised financial  
report northern secti

## Attachment C

*HSACC Annual Conference  
March 24, 2005*

## Advocating for AB 982

- ? Read the HSACC packet, pay attention to details on your stuff!
- ? Packet is available by request to [gilgag@pacbell.net](mailto:gilgag@pacbell.net) and will be distributed to the HSACC email list.
- ? Add your own stories, anecdotes and experiences:
  - o Local budget detail
  - o Local services
  - o People whose lives have been changed
- ? Work through your local structure; don't get in trouble.
- ? Suggested local action:
  - o Make packets for all key players. Print and distribute in nice folders.
    - o CEO, CSSO, CBO, CIO, Student Government, Academic Senate, Board of Trustees
  - o Work under the advice/direction of your line authority, but offer to do
  - o Ask the Board and the CEO to send letters of support.
  - o If the students and/or faculty are in favor, ask for a letter of support (don't wait until you're sure, thus accidentally encouraging letters of opposition)
- ? Letters:
  - o Draft a SHORT letter of support for CEO and/or Board considering others (CSSO Trustees?) to also write letters.
  - o Two letters are addressed to your local Assembly Member and your local Senator. If the district overlaps boundaries, include all representatives.
  - o To find representatives, go to [www.legislature.ca.gov](http://www.legislature.ca.gov) and use the zip code locator.
  - o One letter is addressed to the author, Assembly Member John Laird
  - o The letter to Laird (author) will have numerous copies directed to other members. See example. The individual members do not have to be listed in committee format.
  - o Copy the Chancellor's Office.
  - o FAX (as well as mail) the letters to the members at their Sacramento offices. Again, go to the website for FAX numbers by linking to the individual assembly member.
  - o DO THIS RIGHT AWAY!!! As soon as you get back!
  - o If the bill requires additional letters, we'll put out an alert.
  - o Once the bill is passed (yeah, keep fingers crossed) then a letter needs to be sent to the Governor urging his signature. We'll put out an alert.
- ? Visits?
  - o Try to get your representative to see you in person on a Friday when he is in the district. Might not be possible, but worth the attempt.
  - o If you get an appointment, bring a representative team, packets and video presentations.
- ? STUDENT SUPPORT IS THE MOST EFFECTIVE- Individual student letters will help even if the student government is not in favor.

OVER for Sample Letter For

Attachment D

***Format for Letter to Assembly Member John Laird***

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Fancy Letterhead

*Date*

*The Honorable John Laird  
California State Assembly  
P. O. Box 942849  
Sacramento, CA 94249-0001*

*Dear Assembly Member Laird:*

*CONTENTS of letter (Support for AB 982, reasons for your position, thanks for his support of community colleges).*

*Sincerely,*

*CEO and/or  
President, Board of Trustees  
College/District  
Address/Contact Information*

*Cc: Members of the Assembly Committee on Higher Education  
Members of the Assembly Appropriations Committee  
Members of the Senate Education Committee  
Members of the Senate Appropriations Committee  
Mark Drummond, Chancellor, California Community Colleges*

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***Processing***

*FAX letter to Laird at (916) 319-2127*

*Send original letter by flat mail as well*

*FAX a copy of the letter to each member of the committees named above. Find committee membership and FAX numbers at [www.legislature.ca.gov](http://www.legislature.ca.gov)*

*FAX a copy to the Chancellor's Office at (916)322-4783*

*If letters were already sent, it's OK to go back now and FAX copies to committee members.*