

HSACCC NORTHERN SECTION
EXECUTIVE MEETING
OCTOBER 14, 2004
SOLANO COLLEGE

- I. Call to order by Northern Section President Becky Perelli at 1:10 pm. The following were present:
 - Alice Dufresne-Reyes
 - Kate Hartzell
 - Lori Brault
 - Sharon Bartels
 - Noel Robinson
 - Angie Hill
 - Charlene Reilly
 - Joyce Clark
 - Reona L. James
 - Naomi Kitajima
 - Janet Olsen
 - Becky Perelli
- II. Approval of minutes from Northern Section Meeting on March 11, 2004.
- III. Treasurer/Membership Report: Treasurer Angie Hill reported Membership dues of \$1200/16 voting members and \$30/2 associate members. Becky Perelli reported that year end report is not finished. The March conference did make money. The audit is continuing. Becky is working with the CPA. A major issue is the title and designation of our organization as a non-profit. Lori Brault spoke about what Southern section is doing.
- IV. Web Directory Update Form: Discussion about format of update form so that it does not duplicate membership application. Suggestion made to table discussion until general meeting tomorrow.
- V. Travel Request Form: created by Susan Quinn. To be used to request reimbursement for travel and conference fees. Jo Buszco and Susan Quinn are working on developing a procedure for submitting it. Approved by Southern section. Northern section approval also needed.
- VI. Website Update: Naomi Kitajima made a request for pictures for the home page. There was a discussion about list serve etiquette. Becky Perelli suggested that the research committee could perhaps work on this. Kate Hartzell spoke about ways to avoid e-mail spam. Naomi will research this and send out an e-mail to the listserve once it is implemented.
- VII. State Conference Update: Lori Brault gave a report. Conference will be March 2, 3 and 4, 2005 probably at the Mission Inn. Hospitality and gift people would like members to bring something for the prizes and little gifts for the bags.
- VIII. By-Laws Draft: A draft proposal of by-laws revisions from 9/29/04 was reviewed, which is about half of the articles in the by-laws. If there are any edits or changes, please get these to Chris Hogstedt, the State Bylaws committee chairman. It will be up for vote at the March conference.
- IX. State President's Report: Lori Brault reported on the legislative committee meeting of 9/24/04. The short term goals: get the state budget backfill for community college health services. The longer term goal is to have all students pay the health fee and eliminate the BOG waiver. The committee is working with the CSSOs and Financial Aid. The recommendation was made to hire Mary Gill, formerly of the Chancellor's Office, as a consultant to assist with planning strategies to obtain stable funding for HSACCC. There will be further discussion and a vote at the Section meeting tomorrow.
- X. Legislative Committee Report: Lori Brault reported the next meeting will be October 27th. Mary Gill will be there.
- XI. Research Committee Report: Becky Perelli reported that Linda Martin, a consultant to several CC Health Services who has a Master's in Health Informatics, is eager to assist HSACCC in developing an annual data collection tool. Becky stated that Linda is currently

reviewing data given her by Mary Mirch from the May 2003 Survey. Linda has requested data and information regarding our Annual Survey, as well as something about the Association's background. Becky will send information requested. Linda also mentioned to Becky that the group will need to establish goals on what data needs to be collected. The research committee will soon gather to work on this research plan. It will be useful to have standardized data as we move toward legislative changes. There was an invitation to members to join the research committee.

- XII. AOD Workshop Report: Susan Quinn not present today. Susan will present this tomorrow.
- XIII. Publishing Opportunity: iJournal. The new editor has offered to dedicate the February 05 issue just to Health Services. Please submit articles to Marilyn Dickson and Chris Hogstedt. (Call for abstracts will be sent out on listserv shortly.) Three areas of interest were mentioned: clinical, epidemiological, and outreach. One page abstract is due by Thanksgiving. Marilyn and Chris suggested risk reduction, mental health, screening and communicable diseases. The journal goes to all the CSSOs and is available to anybody. Decision will be made in December if abstract has been accepted. In January, article to be written and submitted electronically.
Website is iJournal.com. Visit the website and ask for e-mail version to be mailed.
- XIV. Announcements: DeAnza College still has no nurse director. Also the Vice-President at DeAnza has resigned.
HSACCC President Elect, Indra Thadani, has resigned for personal reasons. We need a replacement for this position.

Submitted
Charlene Reilly
Secretary, Northern Section