

**HSACCC NORTHERN SECTION MEETING
OCTOBER 25th 2001, COLLEGE OF SAN MATEO**

Attended by:

Sharon Bartels	(San Mateo)
Naomi Kitajima	(Foothill)
Kate Hartzell	(Cabrillo)
Reona James	(Consumes)
Janet Olson	(American River)
Susan Quinn	(Santa Rosa Junior College)
Judy Harris	(San Diego Miramar)
Joyce Clark	(Sacramento City College)
Becky Perelli	(West Valley)
Wendy Rehwald	(Sierra)
Merrilyn Maurer	(College of the Sequoias)
Linda Albright	(Fresno)
Cheryll Ferris	(Porterville)
Alice Dufresne-Reyes	(Gavilan)
Janet Needman	(San Jose)
Lesli Sachs	(Canada)
Hilda Sielicki	(Modesto)

Meeting Called to Order: by Naomi Kitajima, Northern Section President

Welcome: Pat Griffin, VP Student Services from the College of San Mateo warmly welcomed HSACCC members, and requested advice for an acute upper respiratory infection.

Approval of Minutes: from April 25 at College of Sequoias, submitted by S.Quinn

ACTION: Meeting notes accepted as submitted (*J. Olsen / B. Perelli*)

Treasurer's and Membership Report:

- **Treasurer's Report: (see addendum #1)**
 - HSACCC's Northern Section is not formally a non-profit organization at this time. A tax identification number is established. B. Perelli will continue exploring the process and options for non-profit status.
 - Total assets reported, as of 10/1/01 are \$11,255.67.
- **Membership Report:**
 - 14 members in the Northern Section at the time of this meeting. (13 in attendance)

ACTION: Treasurer and Membership report accepted as submitted. (*J. Olson/S. Bartels*)

State President's Report:

- **Concept Paper:** The document written jointly by the CSSO's and HSACCC members (revised periodically since last spring) has been used to state the case for financial support for Health Services statewide in a number of situations.

- **Budget Change Proposal:** A Budget Change Proposal (BCP) for over \$8 million dollars to offset BOG fee waiver losses has been under consideration by the Chancellor's Office and Board of Governors. At this time, it is not likely that this will be included in proposals for the 2002-2003 fiscal year.
- **Board of Governor's Meeting:** HSACCC representatives are scheduled to present information to the Board of Governor's meeting in January. There is a plan in the works to pair Health Services directors with CSSO's and link with specific Board members and invite them for tours of various Health Centers.
- **Executive Board Retreat:** A meeting at the College of San Mateo is scheduled for December 7th for the Executive Board, to develop goals and objectives for the 2002-2003 year for approval at the State Conference. This is the result of advisement by the consulting parliamentarian to the organization.
- **By-laws Revisions:** The Executive Board is taking into consideration some association restructuring and bylaws changes, including membership and voting, and possibly dissolving the Northern and Southern Sections. Proposals will be developed in consultation with a parliamentarian, and it is expected that proposals will be developed for members to vote on by the Annual Business Meeting.
- **Review of Annual Goals and Objectives:**
 - **Goal 1.** Have the HSACCC Website operational by Jan. 2002
 - ✓ Region 4 is progressing well with this. Report to follow in meeting.
 - **Goal 2.** Actively participate in funding stabilization task force, with CSSO's.
 - ✓ A BCP made headway with lots of support and visibility, links with CSSO's strong
 - **Goal 3.** Pilot a uniform statistics tool
 - ✓ A draft tool was distributed to the members (addendum 2) and discussed.
 - **Goal 4.** Explore development of a multimedia presentation re: HSACCC
 - ✓ Becky Perelli presented ideas to the group, looking for more input. Potential producers discussed.
 - **Goal 5.** Improve HSACCC internal communication through membership efforts, increased Executive Board meetings, and Regional Representative training.
 - ✓ The HSA listserv and e-mail communication seems to have worked best towards this goal. The WEB site also will be contributing towards this goal. Ideas on how to enhance meeting attendance and membership discussed.
 - **Goal 6.** Review and revise the HSACCC bylaws
 - ✓ Several revisions being brought forward through the Executive Committee. Services of a parliamentarian are being utilized.

Northern Section President Report

- HSACCC Web site: Naomi provided a "tour" of the developing web site, which is scheduled to go live January 2002. Currently may be viewed at "gomjc.org/hsa". Features and intentions include:
 - The HSACCC Directory will be posted at this site
 - Smaller colleges will be able to piggyback their service information onto this website if they desire
 - Health Services that have web sites can link themselves to this site

- May be used as a virtual resource center for colleges, where useful forms can be posted, sample policies, etc.
 - HSACCC Orientation Manual, to assist colleges trying to establish a Health Services, assist new college health employees and as an ongoing reference for all members.
 - Other features, as decided upon by an editorial board. This board is Region 4 presently.
 - Items are best submitted in a Microsoft Word document to the Webmaster, currently at god@gotnet.net
- Naomi shared information on the grant she received and is administering utilizing Tobacco Prevention funds. A web site is being developed that is following several students in the process of smoking cessation with video postings, as well a numerous resources at the site. It is intended that all California community college students will be able to gain access to this site as a resource.

Region Reports

Region 1: (no representation or report)

Region 2:

- Sierra College is hosting their AAAHC accreditation visit next month. If accredited, it will be the first two-year college in the nation to achieve this. Wende shared some information about the process.
- American River College is involved in an “Ask a Nurse” program, funded with Tobacco Grant money.
- Year 2 of the CCET grant, a collaborative effort of the Los Rios District, Sacramento County, the CSU system, and a pharmaceutical provider, for STD testing and treatment continues. Over 1000 students were tested last year. An overview of the program will be presented at the HSACCC annual conference.
- Janet Olsen has been appointed to another five years on the board of the American Association of Community Colleges (AACC) Bridges to Healthy Communities program. Congratulations!

Region 3:

- San Francisco City College also has participated in the CCET grant.
- Santa Rosa Junior College is producing an educational video for staff and faculty on management of distressed, disruptive and dangerous individuals, in collaboration with several departments. It is hoped it will be posted on the WEB for open access by the end of this year.
- Canada College has a new VP overseeing Health Services. A Tobacco grant project is being implemented. A violence prevention program is being planned.
- Skyline College has a position open for a Nurse Coordinator that also is an Evening Supervisor at the college.

Region 4:

- Web site development work continues
- Santa Clara County has revived their HIV testing program
- “Minding the GAP”, a collaborative smoking cessation grant is being implemented.

Region 5:

- Pat Jackson is the new nurse at Reedley College, replacing Sue Szpor in her position.

Region 6:

- Studies on the campuses of Bev Kemmerling, Sue Broderick and Lori Brault (National College Health Assessment survey) have been conducted, with many findings. One shared is that 11-14% of all students reported an illness interfering with their academic performance in the last year.

Region 7: (no representation or report)

Region 8:

- The regional CSSO rep. called together a meeting of all student service representatives for the region, to share issues and discuss goals together.

Region 9: (no representation or report)

Region 10:

- 2 positions are open in the Health Services area.

HSACCC State Conference in Sacramento: March 6th, 7th, & 8th, 2002

- Ancillary activities discussed, including an Old Town evening reception on Wednesday evening and the theatrical program “6 Women with Brain Death” on Thursday evening.
- Hotel rates are \$119 per night.
- Vendor invitations were sent out to 26 exhibitors, 6 confirmed presently with a \$300 fee.
- Registration fees: proposed \$150 members \$200 nonmembers \$100 students \$25 late fee
- CEU’s will be somewhere between 10 and 14 available for the entire conference.
- Clarification: At vendor sponsored events, only conference participants are welcome, not also for other vendors. (Note... the Wed. evening Old Town event is a vendor sponsored activity)
- Program: Draft outline of the program content presented and discussed. The general organization is:
Wed. Executive Board 10-4 Thurs: Educational Conference Fri: General and Section Meetings with a closing program (Vagina Monologues?)
 Discussion: It was proposed that there begin a process in the conference planning cycle, where early on in the program development, there is a call for proposals from the members. There were two suggested presentations brought up in the discussion, that agreeably were to be included, but seemed a bit late in the process to include. (a presentation from the California Community College Psychologists Organization, and a program highlighting research and data collected this past year in CCC Health Services areas).
- The program organizers were commended for such excellent work and organization. It is noted that it is a tremendous amount of work, and the association may want to use funds to enlist the support of an events/conference organizer in the future, if financially feasible.

Upcoming Meetings:

HSACCC Executive Board Retreat	December 7, 2001	College of San Mateo
HSACCC Annual Conference	March 6-8, 2002	Sacramento
CCC Chief Student Services Administrators Association & CCC Student Affairs Association Annual Conference	March 13-15, 2002	Riverside
Chancellor’s Office Mega-Conference	April 9-12	Burlingame
CalSACC’s Spring Legislative Conference & Lobby Day	April 18-22	Sacramento

HSACCC Southern Section Meeting	April 25 (EB) April 26 (GM)	
American College Health Association Annual Conference	May 28 – June 1	Washington, D.C.
HSACCC President's Retreat?		
Pacific Coast College Health Association Annual Conference	November 19-23	Long Beach