

**HEALTH SERVICE ASSOCIATION-CALIFORNIA COMMUNITY COLLEGES
SOUTHERN CALIFORNIA
Spring Section Meeting
Glendale Community College
May 4, 2001**

1. Meeting called to order by President Chris Hogstedt at 9:10 am. She turned meeting over to Mary Mirch, 2001-2002 President. Members in attendance include:

Carol Beckstead	Santa Monica College
Lenore Banders	Santa Monica College
Beth Benne	LA Pierce College
Lori Brault	Fullerton College
Jo Buzko	Pasadena City College
Diane Glaser	Allan Hancock College
Judy Harris	MiraMar College
Chris Hogstedt	Irvine Valley College
Mary Mirch	Glendale College
Beverley Pray	Citrus College
Sandra Samples	Mt San Antonio College
Anza Smith	Rio Hondo College

*It was noted that the members in attendance did not constitute a forum.
Motions listed are for information or advisement only*

2. The minutes of the 3-2-01 meeting were reviewed noting correction of typographical error in 5e and renumbering of 5-7.
It was MSC (Smith/Harris) to advise acceptance the minutes as corrected.
3. The Treasurer's Report from 2/1/01-4/30/01 was distributed and reviewed. The ending cash balance after payment of Annual Conference expenses is \$8,647.54 with total assets including CD's at \$23,918.82.
It was MSC to accept the report as presented.
4. Membership report: 30 institutional members and 11 individual members. 2001-2002 Membership Application is to be sent with the STETHOSCOPE in June to the membership. Copies of the application were distributed to members in attendance.
5. State President's report was distributed and reviewed for the membership by Sandy Samples:

- A Special Thank you to John Baker, Bob Gerber, Dick Robertson, Manuel Osorio and Nancy Knight of the CSSO Board of Directors for their support as the **Funding Papers for 2002-2003 fiscal year** move forward. Papers submitted as follows:
 - April 4: Local Assistance Concept Paper by Mary Gill
 - April 13: CC System Budget Change Process Paper by HSA-CCC
- Department of Health has not responded to Chancellor's Office letter of concern regarding the LEA Contract.

Discussion of State Budgets occurred as a result of the President's Report. Sandy Samples also reported on the agenda for the President's retreat and Stated there were two slots available for the meeting if any members would like to attend. The following items were recommended as agenda items

- Retreat is June 7th and 8th 2001 in Cayucos California in the same private home made available for the last two retreats
- Goals and Objectives
- Web Page procedure will be designed and implemented
- Annual Meeting Procedures
- Content of Presentations to the Board of Governors
- Uniform Data collection discussion (Director's Survey and Standard Evaluation Questions)
- Annual Conference: refinement of refund policy and vendor fees
- Northern Section recommendation for "state mandated health services" For all campuses

The members provided in put to the officers on the above issues.

- Director's Survey of 2000: Mary_Gill is requesting data for all 108 Community Colleges as soon as possible.

It was MSC (Beckstead/Pray) that the Southern Section advises authorization of payment for Student Workers to gather the data from the remaining colleges (50+) at a cost not to exceed \$1,000. Mary Mirch will coordinate the effort. The Northern Section will be asked to contribute _ the actual costs.

6. Region Reports:

- Region 6: Video from Santa Barbara City College was shown by Chris Hogstead. The Video was made for Project Hope but is an excellent example of a Health Services campus-marketing tool. Several Members requested the Video and were directed to call Susan Broderick at SBCC to obtain copies.
- Region 7: Suggested reviewing HAS-CCC history and share information about HAS-CCC to empower new/old members and to inform other campus departments about Health Services. It was suggested that Region 7 and Region 4 might join forces on the needed marketing piece for the membership.

- Region 8: Ongoing Project to get information on International Student Requirements on campuses.
- Region 9: absent, no report
- Region 10: Annual Meeting Report: 73 participants and 10 vendors. Suggest we need to refine policy for refunds (see agenda for President's retreat). Judy Harris and the committee prepared a notebook which was forwarded to the chairman of the next conference Wendy Rehwal (Sierra College). A full financial report and speaker evaluations were distributed. There was \$8,300 in net proceeds from the Annual Meeting. All members agreed that this was a very successful meeting.

7. Meeting Schedules/locations

- Presidents Retreat: June 7th-8th, 2001-Cuyucos
- Fall Northern: October 4th-5th 2001
- Fall Southern: October 11th-12th 2001-Ventura (pending)
- Annual Conference and Business Meeting: March 6th-8th, 2002
Sacramento Holiday Inn
- Spring Northern: pending
- Spring Southern: April 25th-26th 2002

8. Election of Officers: Lack of a quorum will require mail/fax balloting. Mary Mirch will send out ballots to the Southern Section Members.

9. Recognition of Special Contributions:

- Mary Mirch recognized Sandy Samples for her exceptional work as State President this past year.
- Carol Beckstead who is retiring after 42 years as Health Service Director at Santa Monica City College is presented with a crystal Waterford Bowl. This gift was awarded in recognition of Carol's leadership in the organization, in political action, in mentoring of new HSA-CCC leaders, and for her extraordinary wisdom.
- Sandy Samples presented small gifts in recognition to members who were exceptionally helpful in moving the HSA State Organization agenda. She recognized Mary Mirch (President), Chris Hogstead (Past President) and Judy Giancona (Editor of Stethoscope) as well as Judy Harris (Conference Chair).

10. Nuts and Bolts was deferred due to the time constraints.

11. The Meeting was Adjourned at 11:40 am.

Lunch and Continuing Education program titled "Strategies for Moving into the Electronic World " followed the meeting.

Respectfully Submitted,

Lori Brault

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Secretary