



Health Services Association

California Community Colleges

Fall 2011 Southern Area Business Meeting Minutes

October 7th, Fullerton College

9:00 am – 2:00 pm

Attendees: Elaine Akers (San Bernadino), Alex Bell (Allan Hancock), Beth Benne (Pierce), Shauna Bigby (Citrus College), Jo Buczko (PCC), Margrit Chamaki (Pierce College Intern), Mary Lou Giska (Cypress), Jeanne Harris-Caldwell (Saddleback), Beth Hoffman (Santiago Canyon), Chris Hogstedt, Chris Kiger (Fullerton), Suzanne Khambata (Mesa), Naomi Kitajima (Foothill), Gloria Lopez (Santa Monica), Cindi Shaheen, Colleen Reeves (College of the Canyons), Sandy Samples (Mt Sac), Sang Trieu (Ohlone), Sylvia Worden (Orange Coast)

Agenda Item	Discussion/Explanation	Actions
1. Call to Order: Introduction of attendees	Welcome –C. Kiger--Fullerton College See above	
2. Board Reports: <ul style="list-style-type: none"> • Treasurer’s Report: Debbie Goodman • Area Reps: Sally Bratton 1 – 5 		<ul style="list-style-type: none"> * Attachment #1, 2 * Financial Review per Standing Rules every 2 yrs. ACTION: D. Goodman is procuring CPA to review HSACCC financial records. * No report

<p>4. Liaison Reports:</p> <ul style="list-style-type: none"> • MHWA (Mental Health and Wellness): B. Benne on behalf of Lara Shipley • GPAC (Gov's Prevention Advisory Comm) Dayna Barbero • MHSAC (Mental Health Serv Advisory Comm) Becky Perelli • SSCCC (Student Senate CA Comm Colleges): B. Benne • DRCCC (Disaster Resistant CCC): Michelle Barkley 	<p>* B. Perelli is monitoring Prop 63 funds</p> <p>B. Benne will continue on the SSCCC.</p>	<p>MHWA-L. Shipley does not have release time for MHWA meetings. Sharon Manakas, S. Kambata and Dottie Cordell will attend.</p> <p>* Nov 3, 2011 next GPAC meeting</p> <p>Oct 20, 2011 at 10:20am DRCCC "Great Calif Shake Out"</p>
<p>5. Research Committee – B. Benne on behalf of Susan Quinn</p> <p>a. HSACCC Annual Survey</p>	<p>* S. Quinn will send out HSACC Annual Survey in Nov. 2011</p>	<p>*B. Benne will ask for a consensus in Northern Area meeting for a the NCHA to be Surveyed every two years.</p> <ul style="list-style-type: none"> • 7 votes for NCHA survey every two years

	<p>* S. Trieu publishing aggregate data set extrapolated from the HSACCC ACHA-NCHA:</p> <p>2007 (13 CCCs)</p> <ul style="list-style-type: none"> • CCC students 18-24 yr old sexual and reproductive health, published Nov 2011 issue of the Journal of American College Health • API & sexual and reproductive health, forthcoming in the Journal of CC Research & Practice <p>20010 (14 CCCs) (10,327 participants)</p> <ul style="list-style-type: none"> * ACHA Journal • Journal of Community Research and Practice <p>2009</p>	<ul style="list-style-type: none"> • 3 votes against • 3 abstained <p>ACTION: Published documents will be on the HSACCC website members only section.</p>
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<p>b. Standards for Psychological and Mental Health Services Care</p> <p>c. E-CHUG (Self Assessment on Alcohol utilization)</p>	<ul style="list-style-type: none"> • Women’s Health Issues <p>2010 data set will be utilized:</p> <ul style="list-style-type: none"> • CYAN & HSACCC ethnic difference in tobacco usage. <p>2011 (Nov)</p> <ul style="list-style-type: none"> • Provision of Emergency Contraception among CCC Student Health Services, published in the “Women’s Health Issues” <p>* Bill Oye-Dean of Student Life (Diablo Valley) queried HSACCC on the 1999 published document from the</p> <p>* Task force needed for Standards of Psychological and Mental Health Services Care (Using Title V and Regs)</p> <p>San Diego State’s on-line assessment tools-S. Worden & B. Hoffman have this program</p>	<p>* PDF Document</p> <ul style="list-style-type: none"> • http://www.eric.ed.gov/PDFS/ED454933.pdf <p>* Task force: S. Khambata</p>
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<p>d. Nominating Committee</p> <p>e. CCLC (Community College League of Calif. annual conference)</p>	<p>on-line.</p> <ul style="list-style-type: none"> • Customized, comparative Self-assessment, 8-15min • \$1,000/year • Helps with compliance with Drug Free Schools Act Biennial Review • Helps with SLOs <p>Positions needed:</p> <ul style="list-style-type: none"> * President Elect * Recording Secretary * Area Rep Region 6-10 <p>HSACCC will not participate in the display/presentation boards at the annual conference.</p>	<p>Nancy Montgomery –Nominating Chair</p> <ul style="list-style-type: none"> * Alex Bell- Southern Area Rep.
<p>6. Website – B. Benne</p>	<p>Review Website</p> <p>Identify:</p> <ul style="list-style-type: none"> *problems with usability * Content * Appearance 	<ul style="list-style-type: none"> *Respond by e-mail to B. Benne on suggestions for Website improvement * Attachment #7

<p>7. Legislative Update – N. Kitajima</p> <ul style="list-style-type: none"> • AB795 Smoking Legislation 		<p>*Slated to be signed by Gov. Brown by Oct 10, 2011.</p>
<p>8. Conference- 2012 – Naomi Bianco</p> <ul style="list-style-type: none"> • Exemplary Award • Awards Dinner 	<p>* On HSACCC Web Page</p> <p>*Chair needed for the Exemplary Award committee</p> <p>* Chris Hogsted -- Chair</p>	<p>* Register early by 2/11/12</p> <p>* Bring your laptop or download on iPad or Net Book.</p>

Respectfully submitted,

Naomi Kitajima

HSACCC Recording Secretary

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Attachment #1

Telesis Community Credit Union

Print Date: 09-30-2011

Member Number: 59638250 Member Name: HSACCC

Checking/Savings Balance

Account	Description	Balance
CK1	Business Basic Check	\$9,092.13
SA1	Business Savings	\$30,734.19

Certificate Balance

Account ID	Description	Balance	Available Balance	Dividend Rate	Maturity Rate
CD4	Business 12 Month CE	\$10,310.49	\$10,310.49	0.698	06/03/2012

Attachment #2

HSACCC Treasurer Report
9/30/2011

Membership 2011-2012	Total as of 9.12.2011	Total as of 9.30.11
Renewals - Regular	28	44

New Regular	0	1
Renewals - Associate	7	8
New Associate	5	6
Emeritus	2	2
Totals	42	61

Income 2011-2012 as of 9.30.11	Deposits / Include PayPal	Received but not yet deposited <i>(1 deposit in 10 ck increments)</i>
Membership	\$6404.00	\$650.00

- In process of transferring account access from previous treasurer.
- Sending out one more membership renewal notice, due November 1, 2011.

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Attachment #3



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- Dear Mr. Chiang,
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- My name is Elizabeth Benne and I am the HSACCC 2011-2012 State President. We are an organization of Community College Health Services directors, coordinators, nurses, nurse practitioners, physicians and mental health providers, all dedicated to providing medical and mental health services to our student population. The vast majority of our students are uninsured and rely on us completely for their health care needs.
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- Most of our programs are funded solely by student health fees, the amount of which is regulated by the state. The appropriate use of student health fees, which come from the pockets of the students, is regulated by the California Code of Regulations, Title 5 §54702. In addition, section 54706 “Expenses Not Funded”, very clearly specifies those items for which health fees may not be utilized.
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- In my first month as state president I have heard reports of alleged misuse of student health fees. I would like to ask your office to respond to one particular incident at Foothill College from the Foothill/DeAnza District. It is my understanding that the district has been utilizing health fees to pay for 10% of their academic counselor’s salary for years. During a recent audit, Foothill’s auditor, Christine Kwong, informed the Health Services Director at Foothill that your office said it was “legal” for the college to use health fees for academic counseling.
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- Title 5, section 54706 (a), states that student health fees shall not be expended for “salaries of personnel not directly involved in the delivery of student health services”. In addition, when I reviewed the minimum qualifications for “mental health providers” in the

Health and Safety Code, section 124260, a mental health provider must be a “licensed clinical social worker or marriage and family therapist”. Neither one of those licenses is a requirement of academic counselors, nor do they provide “health services”.

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- While we all understand the grave budget crisis throughout the state, we feel strongly that budget deficits are not to be balanced on the backs of fees paid specifically for services that are clearly outlined in state law.
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- The HSACCC executive board, the membership, and I look to you for clarification and guidance on this most critical issue. The example provided is one of many. Our duty is to protect the investment of students which we serve.
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- Respectfully Yours,
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- Elizabeth Benne, RN, PHN, MA
- HSACCC President 2011-2012
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- Pierce College
- Director, Student Health Center
- 6201 Winnetka Ave.
- Woodland Hills, CA 91371
- bennea@piercecollege.edu

Fred Harris, Assistant Vice Chancellor

College Finance and Facilities Planning

Steve Bruckman, Executive Vice Chancellor

bennea@piercecollege.edu

Attachment #4



Operations & General Counsel

September 13, 2011

Dear Colleagues:

My name is Beth Benne, I am the current president of Health Services Association California Community Colleges. In this role, I am contacting you regarding an issue that has been previously addressed by my colleague Becky Perelli in April, 2010. In her letter, which I have attached, Becky alerted you to concerns our organization had related to the misuse of health fee funds. Your response indicated that you were interested in learning more and requested specific examples.

Since my presidency began on July 1, I've become aware of multiple examples of health fee misuse and violations of Title 5 regulations. Fortunately, I have two individuals, one from Long Beach and one from Foothill, who are willing to step forward in their effort to maintain the integrity of their students' health fees, and ultimately the quality of their health services.

Long Beach City College:

1. Nurse Director removed from the health center and placed back in the classroom.
2. New “director of health services”, without a nursing degree or public health nurse certificate, but a masters in social work. This does not meet Title 5 minimum qualifications.
3. \$300,000 health fee reserve from a year ago missing.
4. With the nurse director’s departure there is no one to insure regular quality assurance checks of equipment like refrigerators, urine analyzers, automatic external defibrillators, and vital sign monitors.
5. Remaining nurses were told to “share” the duties of the departed director.

Foothill /De Anza Colleges:

1. 10% of academic counselors salary is coming from health center budget.
2. Controller’s office asked to investigate but said it was legal because maintenance of effort money was being used. However, no maintenance of effort funds have ever been given to either colleges’ Student Health Center by the administration and the 10% of academic counselor’s salary continues to come from the health fee budget. This is a blatant violation of Title 5.

College of the Desert

1. Director of Student Health and Disability is a PhD, without a nursing degree or public health nurse certificate, a direct violation of Title 5.

Los Angeles Valley College

1. Collected health fees for summer 2011 session but closed health services for the entire summer.

Chabot College

1. Increased health fees to pay for a cart for DSPS but was stopped by activist student Kevin Feliciano, current SCCC president, as this purchase would have been in violation of Title 5.

These reports have come from students and/or staff at the various colleges. **All are in direct violation of the Education Code, and Title 5.**

Our organization represents the health interests of our community college students. It is impossible to respond to students' questions when actions like those listed above are taken by college administrators.

As Becky did in her last correspondence with you, I've attached the HSACCC Position Paper for your review. I can also direct you to individuals at Long Beach and Foothill who can respond to specific questions regarding their institutions.

Health Services Association California Community Colleges respectfully requests that your office investigate these facts. If the actions of these campuses are found to be in compliance with Title 5 we respectfully request an explanation.

I appreciate your time and guidance.

Sincerely,

- Elizabeth Benne, RN, PHN, MA
- HSACCC President 2011-2012
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- Pierce College

- Director, Student Health Center
- 6201 Winnetka Ave.
- Woodland Hills, CA 91371

bennea@piercecollege.edu

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Attachment #5



What can you do?

I. Research

- A. Read HSACCC Position Paper
- B. Read HSACCC letter to Chancellor's Office
- C. Become familiar with pertinent sections of Title 5

II. Interview

- A. Speak with your local health center directors/coordinators
 - 1. What does YOUR health fee support, in other words, what services do you get for your health fee?
 - 2. What, if any, are your reserves?
 - 3. Does your campus/district charge the maximum fee?
 - 4. If not, why not?

III. Write letters

- A. Write letters to the same people at the chancellor's office that HSACCC wrote to: Fred Harris, Steve Bruckman, Linda Michalowski, Jeff Spano, Scott Berensen
- B. Administration and Board of Trustees
- C. Request an audit

Attachment #6



Goals 2011 – 2012

The purpose of this Association shall be to enhance student success by the support and promotion of quality health service programs throughout the California Community College System.

Goal	Objectives
Goal 1: Provide consultation, leadership and support for health services programs.	<ul style="list-style-type: none">• Establish guidelines for developing a student health center advisory committee and examples of existing practices.• At October drive-in meetings conduct a website resource needs assessment and identify top two needs.• Encourage region participation in addressing above objectives.
Goal 2: Promote communication and support between health services professional in California Community Colleges.	<ul style="list-style-type: none">• Maintain relationships with, but not limited to, the following organizations:<ul style="list-style-type: none">○ GPAC – Governor’s Prevention Advisory Council○ MHWA – Mental Health and Wellness Association○ SSCC – Student Senate○ SSC – Student Services Council

	<ul style="list-style-type: none"> ○ BOG – board of Governor’s as necessary ○ Mental Health Services Advisory State Chancellor’s Office ○ DRCCC – Disaster Resistant CCCs ● HSACCC representative to these committees shall provide report to the HSACCC President prior to monthly E-board meetings. ● HSACCC representative to these committees shall directly distribute to membership and/or post on the List-Serve, time sensitive information such as upcoming trainings, conferences or special events.
<p>Goal 3: Conduct and publish research.</p>	<ul style="list-style-type: none"> ● Enhance and improve HSACCC Website to support access to data ● Update and administer Annual Benchmark Survey ● Explore avenues and opportunities for NCHA data access and dissemination.

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Attachment #7

Hi All,

Here are some questions to ask:

General Website-

Identify any problems with usability - the ease with which you can find what you are looking for on a site.

Content - what content do you feel you need that is not there?

Appearance - what is appealing, what is not?

Members Only Section-

Identify any problems with usability - the ease with which you can find what you are looking for on a site.

Content - what content do you feel you need that is not there?

Appearance - what is appealing, what is not?

Here are some stats from the website from the past year. As you can see, most people use the website for the conference brochure.

Marge

Quick Summary		Peak Entry	Number of requests	Percentage of the requests
1.	Most active year	2011	71,619	53.10%
2.	Most active quarter	Q1 2011	27,509	20.39%
3.	Most active month	February 2011	9,261	6.86%
4.	Most active week beginning	February 6, 2011	2,597	1.92%
5.	Most active day	April 15, 2010	1,031	0.76%
6.	Most active day of the week	Tuesday	22,931	17.00%
7.	Most active hour	Apr 15, 2010 18:00 - 18:59	627	0.46%
8.	Most active hour of the day	18:00 - 18:59	8,592	6.37%
9.	Most active quarter-hour	Apr 15, 2010 18:00	450	0.33%
10.	Most active five-minute interval	Apr 15, 2010 18:10	215	0.15%
11.	Most active organization	yahoo.net	211	0.15%

12.	Most active domain	.net (Networks)	427	0.31%
13.	Most popular request	/HSACCC_brochure2011.pdf	1,130	0.83%
14.	Most requested file type	.gif [GIF graphics]	20,255	15.01%
15.	Most requested file size range	1kB- 10kB	33,938	25.16%
16.	Most redirected request	/virtualhealth	197	0.14%

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